



1901 AVENUE OF THE STARS
 SUITE 800
 LOS ANGELES, CA 90067
 • TEL 310/553-1836
 • FAX 310/553-9778

Temporary Employee Timesheet Week Ending: _____ Pickup Cent. City Mail Pickup Downtown

	DATE	TIME-IN	TIME-OUT	TIME-IN	TIME-OUT	HOURS WORKED	
						Regular	Over-Time
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							

TOTAL HOURS FOR THE WEEK

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Candidate Name (Print): _____ Client: _____

Candidate Signature: _____ Work Performed for: _____

Candidate SSN Last Four Digits _____ Approved by: _____

The above signature constitutes acceptance of the work performed and authorizes Legal Option Group, LLC to bill client for hours accepted.

WHITE COPY: LEGAL OPTION GROUP

CANARY COPY: CLIENT

PINK COPY: CANDIDATE